

Whitman-Hanson Regional School Committee  
Budget Subcommittee Meeting Minutes  
November 9th, 2021  
Whitman-Hanson Regional High School  
Central Office Meeting Room 201

Meeting Convened: 9:01 AM

Meeting Adjourned: 9:55 AM

Members Present: Mr. Forth, Mr. Howard, and Mr. Bois

Administrators Present: Superintendent Szymaniak, Director Of  
Business and Finance John Stanbrook

Meeting Minutes

**VOTE** Mr.Bois motioned; seconded by Mr. Forth; voted to approve Meeting Minutes of October 4th, 2021. Motion passed unanimously.

**VOTE** Mr.Bois motioned; seconded by Mr. Forth; voted to approve Meeting Minutes of October 13th, 2021. Motion passed unanimously.

Organize Documents

The Budget Subcommittee discussed with Mr.Stanbrook ways they can more effectively streamline the presentation of financial documents to promote transparency and clarity.

Mr.Stanbrook reported that he is working with Mrs.Lindberg to create a Budget Subcommittee tab on the WHRSD website. All Budget Subcommittee meeting minutes and handouts will be placed there the Friday after the most recent meeting.

The Budget Subcommittee agreed to color/highlight and number financial handouts to help provide more clarity to the full School Committee during presentations.

The Budget Subcommittee also agreed to use their time during meetings to help vet and prioritize which documents would be useful for the full School Committee.

### *BAN and Bond*

Mr. Stanbrook presented documents Form 6001 and 6009 and discussed the bond anticipation and paid borrowing costs.

### *Capital Projects*

Mr. Stanbrook updated the Budget Subcommittee on both Whitman and Hanson's capital assessment. Whitman's assessment has been reduced by \$1,625.51, and Hanson's assessment has been reduced by \$1,050.96 through FY23-FY27.

### *Circuit Breaker*

Mr. Stanbrook informed the Budget Subcommittee that the way we currently assess Circuit Breaker is not within DOR guidelines.

Mr. Stanbrook recommended to the Budget Subcommittee that we follow DOR guidelines going forward and discuss Circuit Breaker in-depth during the next School Committee meeting.

The Budget Subcommittee agreed with Stanbrook's recommendation and added Circuit Breaker to Stanbrook's report for the upcoming School Committee meeting.

### *Emails to BOS/ Fin Com*

The Budget Subcommittee discussed drafting an email to send to both Whitman & Hanson's Board Of Selectmen and Finance Committees.

*Next Meeting: Initial Discussion and Budget Planning:*

Mr. Stanbrook and the Budget Subcommittee agreed to begin looking at a three-year lookback and a five-year projection at their next Budget Subcommittee meeting.

*Adjourn*

**VOTE** Mr.Bois motioned; seconded by Mr.Forth; voted to adjourn. Motion passed unanimously.

**Handouts Provided:** 10/4/21 Meeting Minutes, 10/13/21 Meeting Minutes, Draft email to BOS/ Fin Com, DLS Premiums and Surplus Proceeds for Proposition 2 ½ Excluded Debt, Fund 6009 High School Debt Refunding, Fund 6001 High School BAN Premiums,