

WHITMAN-HANSON REGIONAL SCHOOL COMMITTEE MEETING  
Minutes of September 19, 2018  
Held at the Whitman-Hanson Regional High School  
600 Franklin Street, Whitman MA

Meeting convened: 6:01 p.m.

Meeting adjourned: 6:08 p.m.

Members present: Robert Hayes, Robert Trotta, Frederick Small, Michael Jones, Daniel Cullity, and Steve Bois

Members absent: Robert O'Brien, Jr., Christopher Howard, Christopher Scriven, and Alexandria Taylor

Administrators present: Jeffrey Szymaniak, Superintendent of Schools

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Chair Hayes brought the meeting to order at 6:01 p.m. and announced the meeting was being recorded and broadcast live.

**Superintendent's Report**

*Student Services -Position Title Change*

Superintendent Szymaniak proposed a title change to the current job description for Assistant Superintendent of Student Services. Due to a recent resignation, the Superintendent proposed the position have the supervisory responsibilities of a director and not an assistant superintendent. The existing job description has not changed, just the title, as presented. Prior to the change in title voted by the School Committee last year to assistant superintendent, the position was that of a director/administrator. Mr. Szymaniak noted some of the supervisory responsibilities of the position include special education, early childhood education, school nurses, homeless and English Language Learner (ELL) programs. The salary is negotiable and will be commensurate with current director salaries.

Mr. Szymaniak requested the title change in order to post for an interim Director of Student Services as soon as possible. To be compliant with DESE regulations, which mandate having an administrator for special education services to supervise all special education for the school district and shall ensure compliance with all federal and state special education laws, the position must be filled as soon as possible.

**VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to approve the job description title change for the special education administrator to Director of Student Services, as presented. The motion passed unanimously.**

Mr. Szymaniak included the letter of notification regarding the extension date of the Maquan School turnover date to the Town of Hanson as October 31, 2018. The Committee briefly discussed the responsibilities and obligations of mowing the fields and winterizing the building of the Town. Mr. Szymaniak confirmed the school district Facilities Department will support requests from the Town of Hanson as needed.

*Meeting Adjournment*

**VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to adjourn the meeting at 6:08 p.m. The motion passed unanimously.**

Minutes respectfully submitted by Michelle Lindberg

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*Signature of School Committee Secretary*

Meeting Materials and Handouts:

Meeting Agenda September 19, 2018

Job Description for Director of Student Services

Notification to Town of Hanson to extend Maquan School turnover date to October 31, 2018