

WHITMAN-HANSON REGIONAL SCHOOL COMMITTEE MEETING

Minutes of March 15, 2017

Held at the Whitman-Hanson Regional High School

Meeting convened: 7:00 p.m.

Meeting adjourned: 9:16 p.m.

Members present: Robert Hayes, Frederick Small, Daniel Cullity, Robert Trotta, Christopher Howard, Michael Jones, Robert O'Brien, Jr., Alexandria Taylor, Kevin Lynam, and Steve Bois

Members absent: None

Administrators present: Dr. Ruth Gilbert-Whitner, Superintendent of Schools
Dr. Patrick Dillon, Asst. Superintendent of Schools
Christine Suckow, Director of Business Services
Chad Peters, Director of Technology Services

Chair Hayes brought the meeting to order at 7:00 p.m. and announced the meeting was being broadcast live and recorded.

APPROVAL OF MEETING MINUTES

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to amend the meeting minutes of March 8, 2017 School Committee, to correct the date of the meeting in the header to March 8, 2017. The motion passed 9-0-1. Mr. Bois abstained.

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to approve the amended meeting minutes of March 8, 2017 School Committee, as discussed. The motion passed 9-0-1. Mr. Bois abstained.

STUDENT ADVISORY REPORT

Student Council School Committee Representative, Marah Burt, reported on student activities around the District. At the high school level, parent-teacher conferences begin on March 16. MCAS testing for grade 10 students begins on March 21.

Dollars for Scholars held their fourth annual "Bowling for Dollars for Scholars" on March 11 and 12. All funds raised during the event will benefit the Class of 2017 in the form of scholarships. A pancake breakfast to benefit W-H Show Choir will be held Saturday, March 18 at 9:00 a.m. in the Courtyard Café. The Second Annual Best Buddies Road Race will be held Saturday, April 1, 2017 at 10:00 a.m. in the Courtyard Café. Junior Prom will be held Friday, April 7 at the Pembroke Country Club at 7:00 p.m. A Semi-formal dance will be held March 24. The theme for the dance is *Caribbean Nights*.

Hanson Middle School will hold a dance on Friday, March 24. Project 351 Ambassador, Emma Rogers, will implement her service project Cradle to Crayons at the end of March. Eighth grade

student, Bryan Meade, qualified for the state National Geographic Spelling Bee to be held on March 31. At the elementary school level, students are learning science curriculum hands on through plant observation growth, identifying and creating habitats, and designing prototypes.

Chair Hayes announced upcoming events and meetings.

04/12/2017 – Facilities Sub-Committee @ 6:00 PM, WHRHS Library

04/12/2017 – School Committee @ 7:00 PM, WHRHS Library

04/13/2017 – PK-12 Early Release Day for Professional Development

04/14/2017 – NO SCHOOL – Good Friday observed Central Administration offices closed

04/17/2017 – NO SCHOOL – Patriot’s Day observed Central Administration offices closed

04/17- 4/21 – NO SCHOOL – April Recess –Central Administration offices open

SUPERINTENDENT’S REPORT

Know Atom

Dr. Whitner was pleased to introduce four, second grade students to the School Committee meeting to present and share their learning experiences under the Know Atom curriculum. Second grade classroom teacher, Mrs. Marie Sheehan, Duval Principal Mrs. Julie McKillop, and Director of Science Curriculum, Mark Stephansky, were also present to discuss the benefits of the science curriculum, the implementation to elementary grade levels, and enthusiasm of the students using hands on practices in learning. Mrs. McKillop provided a brief history of the Gelfand Trust grant which funded science curriculum and professional development for teachers. Mrs. McKillop discussed the need to support the consumables piece of the curriculum which is not covered by grant funding and the District’s responsibility to fund. Mrs. Sheehan talked about how the student-centered curriculum engages the student in engineering and scientific problem solving. The students are learning science curriculum hands on through plant observation growth, identifying and creating habitats, and designing prototypes. Second grade students Adam Harden, Brendan Hogan, Neve Hogan, and Gabrielle Lyons presented their current projects identifying and learning about animal and plant habitats and illustrated how consumables are used. Mr. Stephansky commented on the excitement and student engagement as they learn engineering and science practices. Mr. Stephansky discussed the new science curriculum standards and necessary funding of consumables and materials beyond the Gelfand Trust Grant funding for curriculum. Mr. Stephansky also discussed the work being done to align science curriculum throughout all elementary grade levels across the District, as one of the three pillars of the Strategic Plan. He added that grade four students were able to share a portion of their current science curriculum on frog development and the habitat of a pollywog with grade 2 students.

Update – Search Committee

Dr. Dillon reported twenty-two applications have been received for the Administrator of Special Education and Personnel Pupil Services. Dr. Dillon anticipates the initial screening of the candidates by the Search Committee will be conducted within the next two weeks. An interview timeline will be established and he anticipates bringing two qualified candidates to the Superintendent and then to the School Committee by the end of April.

OLD BUSINESS

Maquan School

The School Committee continued the discussion of the Maquan School facility conditions, cost of repairs, and the consideration to close the school. The Committee further discussed proposed

logistical timelines in moving students and programs to new locations, retrofitting facilities to accommodate a smaller student population, special education program contingency and compliance, and providing ample notification to the Town of Hanson of the consideration to close the Maquan School.

Dr. Whitner added enrollment shifts at the Hanson Middle School would not be realized until the 2018-19 school year and space considerations at the Hanson Middle School to accommodate another grade level further validate the proposed closing to occur in the fall of 2018. Furthermore, the estimated cost savings of \$800,000 does not include moving costs, retrofitting, and other associated costs to close a school building. The Superintendent asked the Committee for their comments and direction. The School Committee discussed grade configuration proposals and confinement of younger grades to older grade level students. Also, Mr. Howard recognized the need of critical communication and plans of the project be shared with both staff and the community.

Chair Hayes announced that members of the Hanson Board of Selectmen were invited to the meeting for an initial discussion of closing the Maquan School. The Chair identified Hanson Board of Selectman Chair, James McGahan, and Selectman, Bruce Young, from the Hanson Board of Selectmen present at the School Committee meeting who spoke to the Committee. Mr. Young addressed the Committee and suggested closing the Maquan School at the end of the current school year to supplement funding the FY2018 budget. Mr. Young stated the towns may be able to support a total of a 7% assessment increase, but suggested any cost savings associated with the closing of the school be realized for the FY2018 budget rather than waiting a year. Mr. Young read a portion of the Regional Agreement regarding cancellation notice of termination to lease a building, noting either party may terminate the lease agreement with a 180 day notification. "Notwithstanding any of the other provisions in this lease, the parties agree that either party, at its option, may terminate this lease with respect to any or all of the school buildings listed in Exhibit A anytime after the expiration of the first year of lease term. Either party may cancel this lease by giving the other party written notice of such cancellation on or prior to a date on hundred eighty (180) days before the effective date of such cancellation."

Hanson Board of Selectmen Chair, James McGahan, addressed the Committee as Dr. Whitner confirmed enrollment for the upcoming school year does not allow the necessary space allocation to move grade level 5 to the Hanson Middle School until the 2018-19 school year. Dr. Whitner noted that the District is unable to facilitate closing the Maquan School in the upcoming 2017-18 school year for various reasons as stated earlier. Dr. Whitner re-iterated that the savings Mr. Young referred to in his statement is a hypothetical long-term estimated figure for cost savings and does not include logistical costs that may be incurred moving students and finding space for all the current programs. It does not represent an immediate reduction of \$800,000 in costs. Furthermore, it is not known where the preschool will be housed, and made it clear that everything is speculative at this time. Mrs. Suckow added that actual cost savings at this time and any additional savings over time cannot be fully determined because of the lack of knowing incurred costs for moving, augmenting and retrofitting facilities, vetting space issues, and any installation of portable classrooms. Mrs. Suckow stated the District must also adhere to procurement laws to complete the potential project of closing a school building. There was a brief discussion regarding the logistical task and undertaking of closing a school building.

The Committee considered closing the Maquan Elementary School in the 2018-19 school year and making any necessary repairs to keep the building functional and open for one more year.

There was a brief discussion of potential overrides to fund the assessment increases, which would be a decision of town officials to bring it to taxpayers.

Dr. Whitner added closing Maquan School in September will not alleviate the budget issue for the upcoming school year as a short term solution.

Dr. Whitner and Dr. Dillon discussed long term savings benefit of closing the school, which includes removing a large amount of capital expense items from the capital projects matrix for the Town of Hanson. Jim McGahan will bring the information for discussion at the next Hanson Board of Selectmen's meeting on March 21 at 7:00 p.m. as an agenda item.

Mr. McGahan added that despite the current budget deficit, he would like to see the District offer cost free full day kindergarten. Dr. Dillon will prepare areas of consideration and hypothetical savings scenarios to the Hanson Board of Selectmen's meeting for the closing of Maquan School discussion. Community member and parent, Leila Donovan, addressed the Committee and requested they consider the large number of special needs student at the Maquan School and not be hasty when in the decision-making process.

Chair Hayes recommended tabling the discussion to a future meeting as more information becomes available and further discussion with stakeholders is arranged.

VOTE: Mr. Small motioned; Mr. Howard seconded; voted to table the discussion of closing the Maquan Elementary School until the next meeting. The motion passed unanimously.

Duval Roof & Maquan Roof Updates

Christine Suckow reported interviews with the top three qualifying submissions took place on March 9, 2017 with Gale Associates, Habeeb Associates, and CBI Consultants at the Duval Elementary School. The bid was awarded to Gale Associates. At this time, a contract is being drawn up. Mrs. Suckow anticipates finalizing the contract and valuation study the week of March 24.

Maquan Roof Update

Christine Suckow reported she is in receipt of the Almar, LLC contract for the second phase of the Maquan School roof repair project. The School Committee and Hanson Board of Selectmen previously voted to enter into a contract with Almar, LLC (just over \$54,000) and voted to approve a recent change order for Gale Associates in the amount of \$7,600. Mrs. Suckow reported that the contract was signed after the Facilities Subcommittee meeting earlier this evening. Chair Hayes added that funding for the roof repair project at the Maquan School has already been allocated and will move forward as the building may serve a purpose in the future and may not be demolished.

School District Budget FY2018 Discussion

Chair Hayes continued discussion on the FY2018 budget. Christine Suckow reported at the last meeting, the FY2018 budget deficit was \$2.9 million and the following actions occurred closing the gap to \$1.94 million as a result of the School Committee vote to transfer \$750,000 from E&D to the operating budget line, the Food Services Department utilities cost share of \$50,000, and interest-bearing accounts adjusted increase to \$13,000. However, at the most recent Mayflower Municipal

Health Group meeting, the Steering Committee voted to increase the insurance plan rates as outlined previously; an increase of 16% to insurance rates for the HMO Legacy Insurance plans, an increase of 11.5% for the Rate Saver plans, and an increase of 7.5% for Benchmark plans. Those increases add an additional \$245,000 to the operating budget, which brings the current deficit for the proposed FY2018 operating budget to \$2,154,779.

Chair Hayes reported that at the last School Committee meeting, the Committee voted to set the assessment increase at 11.5%. The assessment increase to the Town of Whitman would be \$1,278,693 and the assessment increase to the Town of Hanson would be \$868,567.

Chair Hayes recognized Finance Committee members in attendance and asked if they would be interested in speaking on behalf of the towns, regarding the assessment increase. Whitman Finance Committee Chair, Mike Minchello, reported the Town of Whitman is currently reviewing their budget and cannot provide exact figures. However, supporting anything over a 4% assessment increase will require creativity. Mrs. Taylor reminded all that the assessment increase at 11.5% is for level services and does not include any proposed new programs or staff. Dr. Whitner added that the level service budget eliminates two positions (Assistant Superintendent for Teaching and Learning) and one teacher through attrition. The level service budget also takes into consideration the decline in enrollment. Mrs. Suckow reviewed the items that drive budget increases which include contractual obligations, retirement assessments, employee insurance costs, transportation cost increases, contracted services, math and science curriculum consumables (not funded by the Gelfand Trust), course reimbursement and library restoration. Some cost savings will be recognized in school choice sending at \$50,000. Frank Lynam, Whitman Town Administrator added comments to clarify questions pertaining to staffing town departments, adding that town municipalities do not have the ability to generate more revenue, short of raising taxes. Mr. Lynam was not able to provide an exact assessment figure that the town can support, stating it will be up to the community and taxpayers to determine how much they are willing to support the school budget, but the Town of Whitman will do what it can to provide practical support.

There was a brief discussion of historical assessment increases and reductions in Chapter 70 funding and currently only at an increase of \$77,000.

Several parents and community members addressed the Committee in support of the assessment increase to maintain level services for FY2018. Lisa Ryan, Julia Nanigian, Shawn Kain, and Dawn Byers voiced concerns over the revenue problem, being 7th from the bottom at the state per pupil spending level, and supporting a level services budget.

There was a discussion to consider eliminating non-mandated bussing and the potential cost savings. Chair Hayes announced the Committee has the option of lowering the assessment increase to the towns. The Committee did not take any action.

NEW BUSINESS

Warrant articles for Town Meetings

Warrant articles were presented and at the Facilities Subcommittee meeting. The Facilities Subcommittee voted to recommend bringing all warrant articles to the School Committee for a vote.

For the Town of Whitman:

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$100,000 to fund the capital cost to replace fire panel alarm, smoke detectors and devices for the Whitman Middle School and Conley Elementary School, which have reached the end of their 15 year useful life, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$25,000 to fund the capital cost to Repair the existing gym floor, reline and resurface for the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to see if the Town will vote to raise and appropriate \$24,000 to fund the capital cost to install motorized physical education curtain and to replace current bleachers with portable bleachers for the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote raise and appropriate \$50,000 to fund the capital cost to replace seven (7) roof top units. They are at the end of their useful lifecycle for the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$25,000 to fund the capital cost to install (4) industrial style ceilings fans at each school , Duval Elementary School, Conley Elementary School and the Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$16,000 to fund the capital cost to replace exterior doors with card access at each school; Duval Elementary School, Conley Elementary School and the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$18,000 to fund the capital cost to create a loop driveway at the rear of the school for the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$13,000 to fund the capital cost to seal cracks and reline playgrounds to ensure these will not need to be fully replaced prematurely at each school; Duval Elementary School, Conley Elementary School and the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$35,000 to fund the capital cost to replace univents in five (5) classrooms. These units were part of the original renovation and have outlived their useful life for the Whitman Middle School, or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$20,000 to fund the capital cost to replace deteriorated sections of the sidewalk for the Duval Elementary School, or take any action relative thereto. The motion passed unanimously.

For the District/Regional High School:

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$253,087 to pay for the apportioned capital cost to replace the existing turf field at the High School, (\$425,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to see if the Town will vote to raise and appropriate \$125,055 to pay for the apportioned capital cost to repair roadway at the High School, (\$210,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$14,887 to pay for the apportioned capital cost to repair roadway potholes and cracks at the High School, (\$25,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to see if the Town will vote to raise and appropriate \$10,719 to pay for the apportioned capital cost to install industrial ceiling fans to provide year round air circulation at the High School, (\$18,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$11,910 to pay for the apportioned capital cost to purchase and install two school crossing blinking lights which are solar powered at the High School, (\$20,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to see if the Town will vote to raise and appropriate \$11,910 to pay for the apportioned capital cost to safety lightning on RTE 27 for the safety of students, this will align with the crosswalk at the signal light at the High School, (\$20,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$14,887 to pay for the apportioned capital cost for exterior envelope repairs: resurface sections of the exterior finishing insulation system. EFIS composite wall system is showing signs of failure in some areas at the High School, (\$25,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to see if the Town will vote to raise and appropriate \$20,842 to pay for the apportioned capital cost for the replacement of the hot

water heater for the kitchen and shower area with an energy efficient unit at the High School, (\$35,000 X 59.55%), or take any other action relative thereto. The motion passed unanimously.

Mrs. Suckow reported the new hybrid van that will be used to transport meals to various school locations will need to be added as a warrant article.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to raise and appropriate \$12,663 to pay for the apportioned capital cost for a hybrid van for the school lunch program that will be used to make deliveries between schools (\$21,615 X 59.55%) or take any other action relative thereto. The motion passed unanimously.

For the Town of Hanson

It was the consensus of the Committee to pass over warrant articles for the Maquan Elementary School, if necessary, at the May 1 Town Meeting.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to see if the Town will vote to transfer a sum of money from free cash or available funds for the repairs at the Maquan Elementary, Indian Head Elementary and Hanson Middle School or take any other action relative thereto. The motion passed unanimously.

Maquan Engineering Condition Assessment	\$25,000.00
Middle School Recommission HVAC System	\$15,000.00
Maquan/Indian Head/Hanson Middle replace Exterior doors with card access	\$22,000.00
Maquan/Indian Head/Hanson Middle Install Industrial Style Ceiling Fans	\$25,000.00

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to see if the Town will vote to transfer a sum of money from free cash or available funds for the repairs at the Whitman-Hanson Regional High School or take any other action relative thereto. The motion passed unanimously.

Hanson's Share at 40.45%

Repair Roadway Potholes	\$10,113.00
Install Industrial Style Ceiling Fans	\$7,281.00
Safety Lighting Rte. 27- Signal Light	\$8,090.00
Safety Lighting Rte. 27 - Blinking Lights	\$8,090.00
Exterior Envelope repairs EFIS repairs	\$10,113.00
Hybrid Van for School Lunch Deliveries	\$8,602.00

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to see if the Town will vote to raise and appropriate and transfer from free cash or available funds \$311,465 for the following Whitman-Hanson Regional High School items and take any other action in relative thereto. The motion passed unanimously.

Hanson's Share at 40.45%

Turf Field Replacement	\$171,913.00
Roadway Repair	\$84,945.00
Replace Hot Water Heater	\$14,158.00

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to see if the Town will vote to transfer a sum of money from free cash or available funds for the repairs at the Maquan Elementary and Indian Head Elementary Schools or take any other action relative thereto. The motion passed unanimously.

Indian Head/Maquan Update security cameras	\$60,000.00
Indian Head replace RTU above Kitchen	\$45,000.00
Original Ceiling Removal at Indian Head	\$40,000.00

2017-18 School Calendars

The Superintendent presented the 2017-18 Academic School Year calendar for a first reading.

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to approve the 2017-2018 Academic School Year Calendar, as presented. The motion passed unanimously.

Field Trips

Duval School – Pawtucket, RI

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to waive the nurse requirement and approve out of state, Duval School 5th grade class field trip to Pawtucket, RI to attend the Pawtucket Red Sox baseball game on June 7, 2017, as presented. The motion passed unanimously.

DECA – International Conference and Competition

VOTE: Mrs. Taylor motioned; Mr. Small seconded; voted to waive the nurse requirement and approve out of state, overnight field trip to Anaheim, CA to participate in the DECA International Conference and Competition from April 25-30 2017, as presented. The motion passed unanimously.

Community Service Learning

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to waive the nurse requirement and approve the out of state Community Service Learning (CSL) field trip to the university of Rhode Island on April 12, 2017, as presented. The motion passed unanimously.

Summer Enrichment Program

VOTE: Mr. Small motioned; Mr. Cullity seconded; voted to approve overnight Summer Enrichment Program field trip to Camp Burgess in Sandwich, MA from August 4-5, 2017, as presented. The motion passed unanimously.

Annual 8th Grade Field Trip – Hanson Middle School

VOTE: Mr. Small motioned; Mrs. Taylor seconded; voted to approve out of state, overnight Hanson Middle School 8th Grade field trip to Washington D.C. from June 6-9, 2017, as presented. The motion passed unanimously.

SUBCOMMITTEE REPORTS

Facilities and Capital Improvements Subcommittee

Mr. Small reported the Facilities Subcommittee met earlier in the evening. The Subcommittee reviewed the warrant articles and discussed current projects in all buildings. Mr. Small highlighted an issue with a water leak at Indian Head School which impacted the fire alarm system. A temporary fire watch was implemented until the repair could be made.

Policy Subcommittee

There was nothing new to report.

Legislative Update

There was nothing new to report.

North River Collaborative Report

Mr. Bois reported the Quarterly report was distributed to the School Committee members. Also, the current agreement will be amended to change the governance from a School Committee Board to a Board composed of the Superintendents effective July 1, 2017. Mr. Bois reported that on Monday, March 13, 2017 North River Collaborative Board of Directors meeting, Dr. Stephen Donovan was chosen as the new Executive Director for the North River Collaborative. Dr. Whitner and Mr. Bois commented on reasons for the change in Board configuration and voting process. Attendance and the number of meetings held for both the Board members and superintendents contributed to the decision to modify the Board. The Committee must vote to approve the amendment to the North River Collaborative Agreement.

VOTE: Mr. Small motioned; Mrs. Taylor; seconded; voted to accept the amended North River Collaborative Agreement and approve a change in the governance from a School Committee Board to a Board composed of the Superintendents effective July 1, 2017, as presented. The

Pilgrim Area Collaborative Report

Dr. Whitner reported she is participating in the strategic planning for Pilgrim Area Collaborative.

Regional Agreement Committee

Chair Hayes updated the Committee on the progress of establishing a Regional Agreement Committee. The Regional Agreement Committee is still seeking a member of the Board of Selectmen from the Town of Whitman to complete the Regional Agreement Committee. Town Administrator, Frank Lynam, will contact the District with the participant as soon as possible.

**VOTE: Mr. Small motioned; Mrs. Taylor; seconded; voted to adjourn the meeting at 9:16 p.m.
The motion carried unanimously.**

Minutes respectfully submitted Michelle Kelley

Enclosed:

- 1) Agenda for March 15, 2017
- 2) Meeting Minutes of March 8, 2017
- 3) Copy of notification to towns of the local assessment vote on 3/8/17
- 4) Updated local operational assessment schedule as of 3/8/2017
- 5) North River Collaborative FY18 Budget Information
- 6) North River Collaborative Quarterly Report March 2017
- 7) North River Collaborative proposed Agreement amendment
- 8) School Committee proposed meeting dates calendar 2017-18 school year
- 9) Field Trip Request – Hanson Middle School Grade 8 Class Trip June 6-9, 2017
- 10) Academic School Calendar 2017-18 SY
- 11) Additional field trip requests, DECA, Duval, CSL, Summer Enrichment