

WHITMAN-HANSON REGIONAL SCHOOL COMMITTEE MEETING
Minutes of July 13, 2016
Held at the Whitman-Hanson Regional School High School

Meeting convened: 7:04 p.m.

Meeting adjourned: 7:17 p.m.

Members present: Alexandria Taylor, Robert Hayes, Kevin Lynam, Steven Bois, Dan Cullity, Christopher Howard, Michael Jones, and Fred Small (participated remotely)

Members absent: Robert Trotta, Robert O'Brien

Administrators present: Christine Suckow, Director of Business Services
Ernest Sandland, Director of Facilities

Chair Hayes brought the meeting to order at 7:04 p.m. and announced the meeting was being recorded and broadcast live. Chair Hayes announced Vice Chair, Fred Small, would be participating remotely due to geographic location.

The purpose of the Joint Meeting with Hanson Board of Selectmen and Hanson Priority Repair Committee was to review and approve a contractor bid for the repair and replacement of a portion of the Maquan Elementary School roof, specifically Area A. Members of the Hanson Priority Repair Committee and Board of Selectmen were in attendance at the meeting. The Hanson Town Administrator, Michael McCue, was also present.

Maquan Roof Area A Replacement

Contractor's Bid Approval

Chair Hayes reported that nine contractor bid proposals were received by the School District on July 13, 2016 in response to the Invitation to Bid (IFB). A list of the contractor bid proposals was distributed. Chair Hayes read the summary of the contractor bids aloud.

Gibson	\$207,000
Corrolla	\$219,000
Capeway	\$234,000
KPR	\$252,000
MDM Engineering	\$254,000
Greenwood Industries	\$257,000
Titan Roofing	\$262,000
Losordo	\$272,000
JF Shea	\$286,000

The lowest bid proposal was received from Gibson Roofing for \$207,000.

VOTE: Mr. Bois motioned; Mr. Jones seconded; roll call voted to award the Maquan Elementary School Roof Replacement (Area A) to Gibson Roofing as presented in their Bid Proposal at \$207,000. The motion passed unanimously.

Chair Hayes thanked all contractors who submitted proposals as well as the Hanson town officials and members of the Hanson Priority Repair Committee.

Christine Suckow announced that a pre-construction meeting will be held on July 26, 2016. It is anticipated that construction meetings will be held once construction commences and once the project is completed. The estimated length of time for the project is two weeks.

Chair Hayes will attend the upcoming Board of Selectmen's meeting as well as the upcoming Priority Repair Committee meeting to provide updates on the project. Chair Hayes added the project should not interfere with the opening of school on August 31, 2016.

It is anticipated that the Hanson Board of Selectmen will vote to award the project to Gibson Roofing and will sign the contract at their next meeting on July 19, 2016. Chair Hayes will bring forth the contract to the Board of Selectmen's meeting for signature, at that time.

Chair Hayes, as a reminder, stated that at the May Hanson Annual Town meeting in May 2016, the town voted \$322,000 for the roof repair. It is anticipated that the final project will cost less than that amount.

VOTE: Mrs. Taylor motioned; Mr. Jones; seconded; roll call voted to adjourn the meeting at 7:17 p.m. The motion carried unanimously.

Minutes respectfully submitted Michelle Kelley

Meeting Materials and Handouts:
Meeting Agenda for July 13, 2016
Contractor Bid Proposal Summary