

Aesop Information for Whitman-Hanson Regional School District Employees



To Report an Absence online click here: www.aesoponline.com

To Report an Absence via phone call: [1-781-618-7083](tel:1-781-618-7083)

Step by Step Guide on How to Report an Absence via the Internet

Employee Guides

[Employee QuickStart User Guide](#)

Outlines the basic procedures for access and using the Aesop system. It describes how to create absences, cancel absences, access the calendar, create preferred substitute lists, and the phone access procedure.

[Employee Aesop Phone Guide](#)

A two page pamphlet providing concise phone system instructions for employees.

Employee Training Videos

[Employee Basic Training Video](#)

A Flash video approximately seven minutes in length describing the employee procedures for using many basic features of Aesop

[Employee Advanced Training Video](#)

Approximately 11 minutes in length, this video covers both the basic and advanced features of Aesop.

[Preferred Substitutes](#)

Video shows you how to select your five preferred substitute teachers.

[Employee Mobile Web App](#)

Two minute video shows you how to use your mobile Aesop app